Privacy Statement of Accompany

20 May 2024

During the processing of personal data Accompany works conform the requirements of the applicable data protection legislation, like the General Data Protection Regulation. This means we:

- **clearly specify our purposes** before we process personal data, by using this privacy statement;
- **limit our collection of personal data** to only the personal data needed for legitimate purposes;
- first **ask for explicit permission** to process your personal data in cases where your permission is required;
- take **appropriate security measures** to protect your personal data and we demand the same from parties who process personal data on our behalf;
- **respect** your right to access, correct or delete your personal data held by us.

Accompany is the party responsible for all data processing. In this privacy statement, we will explain what kind of personal data we collect and for which purposes within our website Www.thebestversionofmebook.com. We recommend that you read it carefully.

If you have any questions regarding the processing of personal data, you can find the contact details of Accompany at the end of this privacy statement.

Sending newsletters
We have a newsletter to inform those interested on news, tips and information about our products and services. Your e-mail address is automatically added to the list of subscribers.

For this purpose, we use your name and address details, email address and Leeftijdscategorie en opleidingsniveau. We do this on the basis of your consent. We store this information until you cancel your subscription.

You may cancel your subscription to our newsletter at any time. Each newsletter contains a link to unsubscribe from our newsletter.

Access to portal
Within our portal, you can access a management environment where you can set, specify and change settings. We will keep track of your activities for proof.

For this purpose, we use your Assessment. We do this on the basis of your consent. We store this information until our services to you have ended.

Contact form
You can use our contact form to ask questions or make any request.

For this purpose, we use your name and address details, email address and Opleidingsniveau en leeftijdscategorie. We do this on the basis of your consent. We store this information until we are sure that you are satisfied with our response.

Providing data to third parties
Except for the parties necessary to deliver the above-mentioned services, we do not under any circumstance provide your personal data to other companies or organisations, unless we are required to do so by law (for example, when the police demands access to personal data in case of a suspected crime).

Security
We take security measures to reduce misuse of and unauthorized access to personal data. We take responsibility in the security of your personal data. We renew our security measures to ensure safe storage of personal data and keep track what might go wrong.

Changes to this privacy statement
We reserve the right to modify this statement. We recommend that you consult this statement on a regular basis, so that you remain informed of any changes.

Inspection and modification of your data
You can always contact us if you have any questions regarding our privacy policy or wish to review, modify or delete your personal data.

You have the following rights:

- Right of access: you have the right to see what kind of personal data we processed about you;
- Right of rectification: you have the right to rectify any personal data we have processed about you, if this information is (partially) wrong;
- Right to complain: you have the right to file a complaint against the processing of your personal data by us, or against direct marketing;
- Right to be forgotten: you can file a request with us to remove any personal data we have processed of you;
- Right to data portability: if technically possible, you have the right to ask us to transfer your processed personal data to a third party;
- Right to restriction of processing: you can file a request with us to (temporarily) restrict the processing of your personal data.

If you exercise any of the rights mentioned above, we might ask to identify yourself with a valid ID, to confirm it is your personal data. If so, it is important that you hide your social security number and photo.

We will usually respond to your request within one month. This term can be extended if the request is proven to be complex or tied to a specific right. You will be notified about a possible extension of this term.

Complaints
If you want to file a complaint about our use of personal data, please send an e-mail with

the details of your complaint to Nvandam@me.com. We will look into and respond to any complaint we receive.

If you think that we are not helping you in the right way, you have the right to file a complaint at the authority. For The Netherlands, this is the Autoriteit Persoonsgegevens.

Contact details
Accompany
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